

State of Iowa Black Belt Association
Cabinet Meeting Minutes
1220 Howe Hall, Iowa State University
12/03/05, 7:00 a.m.

Meeting was called to order by Master Gundlach at 7:35 a.m.

Cabinet Members Present: President – Kathy Gundlach, Hapkido Delegate – Mani Mina, Taekwondo Delegate – Holly Bignall, Secretary – Linda Griffen, Judo Delegate – Kenwood Scoggin.

Committee Chairs Present: Instructor Certification and Continuing Education—Larry Voorhees, Webmaster – Gori Devrajani.

Minutes from the last meeting were read and approved.

Other Business: Master Voorhees showed a website (cafepress.com) which offers the ability for organizations such as ours to have an online store. Cafepress supplies the website and clothing/promo items. Logos are applied via a heat transfer method and Master Voorhees showed a sample of the quality, which was quite good. Visitors to the site can select what they want to order and Cafepress takes care of fulfillment and shipping. No inventory to maintain. Cafepress sets the base price and the organization sets the final cost of the items and therefore determines their profit margin. To see Cafepress in action, go to <http://www.cafepress.com/voorheestkd>

I. Treasurer’s Report

CHECKING	4555.96
PRIMARY SHARE	1812.54
JARED RINGSTAD SCHOL.	3859.57
60 MONTH CERTIFICATE	5581.70
15 MONTH CERTIFICATE	5711.39

- Mutual Fund info has been sent to Master Wickham.

II. Membership Report

- No report

III. Website

- Discussed changing the wording of the mission statement to “The SIBBA is an educational and professional organization that offers products, seminars, donations, sponsorships, and scholarships to its members throughout the year. *(no motion was made but there was general consensus to go forward with this change in wording.)*
- Website shell and main navigation is mostly finished, need to add content and photos of different martial arts disciplines to complete site and launch.
- Mr. Devrajani to move site from Cydian.
- Ms. Bignall will provide website content.
- Mr. Devrajani, as keeper of master forms, will add the revision date to the bottom of each document so we don’t get mixed up on which forms are most current.

IV. Delegates Reports

- Hapkido – Beyer Hall rental bill for Symposium: Dr. Mina to remind university that SIBBA is a non-profit organization so we don't get charged 3% tax on the Beyer Hall Rental.
- Taekwondo – Ms. Bignall to provide Master Gundlach with itemized list of the number of items sold at the St. Paul Open in November.

V. Nominees for Cabinet

- Taekwondo – Master Mike Bailey
- Treasurer – Anna Reyes de Oropeza
- Hapkido – Need a nominee
- Judo – Mr. Kenwood Scoggin
- At-Large – Ms. Michelle Johnson

VI. Scholarships

- Tabled discussion of changing scholarship eligibility for this year. Will bring up for discussion for next year's scholarships.

VII. Scoreboards

- Reviewed and updated Scoreboard Rental Agreement:
 - Put revision date at bottom
 - Change wording to chart on first page (changes indicated in bold but should not be bold in actual document):

<u>Years</u>	<u>Rental Fee per Tournament</u>
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 - Change first paragraph on second page to read: "The Tournament Director will reimburse directly to the Scoreboard Coordinator and technicians **any** additional costs: lodging, meals (two per day) and mileage @ **the current IRS reimbursement rate.**"
 - Remove list under item #9 (Technical Team Lead:, etc.)

VIII. February Meeting

- Will be right before banquet on 2/18/06, at 3:00 pm in the Campanile Room of the Memorial Union (note location change from previous years)

Meeting adjourned at 8:25 a.m.

Respectfully Submitted by Linda Griffen, Secretary