

State of Iowa Black Belt Association
Cabinet Meeting Minutes
1220 Howe Hall, Iowa State University
10/14/05, 7:00 a.m.

Meeting was called to order by Master Gundlach at 7:18 a.m.

Cabinet Members Present: President – Kathy Gundlach, Taekwondo Delegate – Holly Bignall, At-Large Delegate – Teresa Bruns, Secretary – Linda Griffen.

Committee Chairs Present: Webmaster – Gori Devrajani, Instructor Certification and Continuing Education—Larry Voorhees

Minutes from the last meeting were not read.

I. Treasurer's Report

CHECKING	4554.12	4554.12	10/11/2005
PRIMARY SHARE	1811.23	1786.23	01/31/2005
JARED RINGSTAD SCHOL.	3856.79	3856.79	08/11/2005
60 MONTH CERTIFICATE	5581.70		10/26/2004

- One other CD is due on October 17th. This one will be closed and moved to this bank as well. Currently that Balance is \$5,457
- Master Gundlach to check with Ms. Phipps for more details so we can plan for banquet, etc.

II. 2005 Symposium Review

- Compiled data still to come
- Discussed pros and cons of charging an extra fee for the symposium. Subject is unresolved.

III. Newsletter

- Approved: printing end of year newsletter
- Articles need to be submitted to Ms. Griffen by November 15

IV. Membership

- Due to other commitments, Ms. Sally Prince has respectfully requested to end her duties as Membership Chair, should a suitable replacement be found. Master Gundlach appointed Ms. Bruns as membership chair with approval of the cabinet
- Ms. Bruns has the master copy of the membership list
- Assignments:
 - Ms. Griffen to update SIBBA form with Ms. Brun's address, correct fees, and reworded student category
 - Ms. Bruns to look into getting registration confirmation postcards printed that would include the membership card for recipient to cut out and keep
 - Ms. Griffen to supply layout for postcards

V. Scoreboards

- Scoreboard and rental policy to be updated with mileage fee wording

VI. Cabinet e-mail updates and access

- Mr. Devrajani to update Ms. Phipps, check Mr. Scoggin's and make sure their SIBBA addresses forward correctly. Also change Membership@sibba.org to Ms. Bruns.

VII. Website

- Mr. Devrajani to be the keeper of all master forms so that website is up-to-date
- Ms. Bignall to help with website
- Need to move from Cydian asap

VIII. February elections

- Send group e-mail announcement

IX. Instructor certification

- New draft presented by Master Voorhees
- Master Gundlach proposed that we post it on the website and use it as a guideline until we receive more support of the program the current instructors

Our next scheduled meeting is Saturday, December 3rd @ 7 a.m. in 1220 Howe Hall.

Meeting adjourned at 8:33 a.m.

Respectfully Submitted by Linda Griffen, Secretary