

State of Iowa Black Belt Association
Cabinet Meeting Minutes
1322 Hoover Hall
4/9/05 4:00 p.m.

Meeting was called to order by Master Gundlach at 4:00 p.m.

Cabinet Members Present: President - Kathy Gundlach, At-Large Delegate – Teresa Bruns,
Secretary - Linda Griffen.

Committee Chairs Present: Webmaster - Gori Devrajani

Guest: Master Mike Wickham

I. Website update

- We're in the process of ending our contract with current host server, Cydian. To do this, the following actions will be taken:
 - To get ownership of URL transferred to the current SIBBA cabinet, Master Gundlach will write a letter on SIBBA letterhead to the company. Mr. Devrajani to send Master Gundlach the mailing address and specifics on what letter needs to contain.
 - Mr. Devrajani will get the billing transferred to his credit card.
- Website goals
 - We want the website to have the most up-to-date membership information. Mr. Devrajani has a CD with membership info to upload.
 - Future plans - To keep information as up-to-date as possible, we're considering creation of an online registration form – preferably payable at time of registration with credit card or PayPal. Ideally, the form would send an email acknowledgement back to the member. If acknowledgement email could include a membership card that could be printed out by the member, that would be even better. Details to be worked out after host server is changed.

II. Treasurer's Report

- Checking Account: \$2,515.45
- Savings Account: \$1,804.44
- Jared Ringstad Scholarship Fund: \$4,141.50
- CD-160: \$5,457.87
- CD-112: \$5,291.25
- Mutual Funds:
 - Investment Company of America: \$11,722.96
 - Washington Mutual: \$11,318.75
- TOTAL: \$42,252.22

Inventory for sale:

Ties: \$25 each
Poomse DVD: \$20 each
Poomse Video: \$20 each
Terminology Audio Cassette: \$3

Tank Top: \$15
Polo: \$20

III. Membership

- Mr. Devrajani has CD with membership list, supplied to him by Ms. Sally Prince.

IV. Update on Instructor Certification

- Master Voorhees has updated the Instructor Certification proposal and distributed it to the instructors the weekend of April 8. Master Voorhees would like feedback. His goal is to implement it by July 2005.

VI. Other Items - Symposium

- Possible dates were discussed (September 17, 24 or November 19). September is very early and November 19 is the weekend before Thanksgiving. Master Gundlach will discuss dates with Master Pak.

VII. Other Items – Membership and Website

- Mr. Devrajani would like input on what we would like to see on the SIBBA website. Please email him by 4/22/05 or asap thereafter.
- Membership ID – most members don't know how to login. New site will have different login format. Login procedures will need to be communicated to members.
- To encourage membership, Ms. Bruns suggested sending out a hard copy of the newsletter at the end of the calendar year to encourage membership sign up.
- At the suggestion of Master Gundlach, Ms. Bruns agreed to take on the task of getting membership cards send out.

V. Master Wickham

- Master Wickham is a financial representative with Northwestern Mutual and has offered his financial services to SIBBA. He pointed out that our two mutual funds, Investment Company of America and Washington Mutual, while good funds, essentially are duplicates of each other and it would be more advantageous to diversify. This would not necessarily mean getting rid of current mutual funds but areas for diversification would be identified.
- Master Gundlach to email cabinet with further information on Master Wickham's credentials and to get a vote on whether to accept his offer.

VIII. Scoreboards

Written report submitted by Master Weaver:

Status of RingMaster Systems

Currently, ALL of the RingMaster systems are NOT operational. We plan on sending them into have the controller boxes repaired/replaced as we've localized the problem here. Additionally, some of our cables are now bad...we feel this is mostly due to the fact that all our tournaments are "high-traffic" areas. People are always walking around the rings and the ends of the cables get stepped on. I will work with Mr. Ferguson to determine if there's anything that can be done to prevent this.

Purchasing upgrade/repair contract

I will work with Ms. Prince to purchase the contract upgrades for the RingMaster systems. It's a better deal to get the lifetime service agreement (\$100) as opposed to the annual (\$50). We will recoup this money later this year with the Iowa Games tournament revenues.

Iowa Games Status

I've met with Master Pak to talk about this. He fully supports us billing the Iowa Games for \$400. I will get him a letter and contract to send to the Iowa Games. They are expecting one.

New Rental Contract

There have been no major changes to the rental agreement. However, when I mentioned the rental rates to Master Pak, he feels we are not charging enough for the systems. This means we get to revamp the agreement again. Right now, we're charging so the most people only pay \$50. He feels we should be charging everyone \$300 minimum. I'm welcome to suggestions how we can go about doing this. Size of tournament? Cost of tournament?

Billing for scoreboard use: Scoreboards contracted for use need to submit payment in a timely manner. If a contract has not been paid, a bill will be sent.

Thank you for your input. I'm sorry I can't be at the meeting today. Life calls.
Have a good day.
--Sid Weaver

- Regarding rental agreement cost structure: Master Gundlach to ask Master Weaver how much tournaments generally make and to discuss best increase options.

IX. Other items – cabinet will possibly need to meet more frequently to get decisions made (especially if Symposium ends up taking place in September) and to ensure a quorum

- The suggestion was made to try conference calling those members unable to make it to Ames.
- Ms. Griffen to check into this possibility at her place of employment – they have conference calling equipment and a conference room that might be able to be used.

Meeting adjourned at 5:35 p.m.

Respectfully Submitted by Linda Griffen, Secretary