

State of Iowa Black Belt Association  
Cabinet Meeting Minutes  
Forker Building, Iowa State University  
12/01/07, 7:00 a.m.

Cabinet Members Present: President – Linda Griffen; Treasurer — Ana M. Reyes de Oropeza; Judo Delegate – Kenwood Scoggin; Secretary—Dr. Irene P. Faass; Hapkido Delegate—Dr. Gina McAndrews;

Committee Chairs Present: none

1. **Welcome:** Meeting was called to order by Master Griffen at 7:08am
2. **Miscellaneous Housekeeping Items**
  - 2.1. Symposium Survey—cabinet members have sent survey results (and personal thanks) to those persons they invited to the Symposium
  - 2.2. Newsletter—articles due 12/6. This newsletter needs to go to press by the 19<sup>th</sup> and mailed before the 31<sup>st</sup>.
3. **Treasurer's Report**
  - 3.1. Ms. Reyes de Oropeza provided the financial state of the SIBBA
  - 3.2. The Cabinet discussed option of having treasurer's report as a separate document on the website for download—not as a part of the newsletter, so no need to reformat. This should make the secretary position easier for the next person; also means that the treasurer can upload everything in correct format to display financial movement.
4. **Delegate Reports**
  - 4.1. **Hapkido**
    - 4.1.1. Self Defense seminars at ISU
    - 4.1.2. plans for higher rank testing on this day (weather permitting)
  - 4.2. **Judo**
    - 4.2.1. State Championships held at ISU in October
    - 4.2.2. Judo nationals (J.Os, Seniors, and Collegiate) will be in Wisconsin this year, so they hope to send a lot of people and have enough referees to staff a mat
    - 4.2.3. There's now a national judo committee for military bases
  - 4.3. **At-large** (reported by L. Griffen from email provided by M. Johnson who was unable to attend)
    - 4.3.1. Dojang Directory is as complete as it can be now.
    - 4.3.2. most complete as possible list of past award recipients
5. **Committee Reports—none**
6. **Scholarships**
  - 6.1. All Cabinet members should be sure to promote them
  - 6.2. Master Jon Emery willing to present Jared Ringstad Scholarship (10<sup>th</sup> annual? L. Griffen to check records to find out)
7. **Allocation of Scholarship Funds**
  - 7.1. Ms. Reyes de Oropeza presented the plan. Motion passed to implement without the J. Ringstad funds (which are already provided for) consolidated. Ms. Reyes de Oropeza will revise and send out.
8. **Banquet Preparation**
  - 8.1. Dr. McAndrews will reserve room for SIBBA meeting at 4:30 on day of Banquet
  - 8.2. Dr. Faass will send out announcements about applying for scholarships and referee awards (also in newsletter)
  - 8.3. We'll need to budget \$200 for the keg at Banquet
  - 8.4. Dan Knosby has approached us with a request to help fund a band for entertainment at Banquet. We agreed to pay for their gas/mileage from the Chicago-area up to \$150. L. Griffen to tell D. Knosby that we'll need a gas receipts from the band and statement of miles driven, accompanied by a formal letter requesting the funds.

- 8.5. Reminder from member K. Gundlach about contributing to GrandMaster Pak's banquet gift
- 8.6. All Cabinet members need to have annual reports prepared for meeting before Banquet
- 9. **Vacancies**
  - 9.1. Slate should be ready by 12/31 or before for inclusion in newsletter. Open positions:
    - 9.1.1. Secretary (no nominations)
    - 9.1.2. TKD delegate (2 nominations)
    - 9.1.3. At-Large delegate (1 nomination)
  - 9.2. Appointed positions
    - 9.2.1. Membership chair (no interest yet)
    - 9.2.2. Fundraising/ PR chair (no interest yet)
    - 9.2.3. ICCE Chair (no interest yet)
- 10. **ByLaws**
  - 10.1. Hard copies submitted to Ms. Griffen with changes. She will work with A. Reyes de Oropeza make changes and update to make sure that they're in compliance with 501c(3) regulations
  - 10.2. Will be done by Banquet for presentation at the Annual Meeting.
- 11. **Adjournment**
  - 11.1. Meeting was adjourned at 8:18am
  - 11.2. Next meeting Saturday, February 16<sup>th</sup> at 4:30 in Memorial Union (room to be announced). Members will be invited and reminded through the newsletter and an announcement at Black Belt Reunion

Respectfully Submitted,

Irene P. Faass, Secretary